

The 'Better Decision Making' tool should be completed when proposing new projects, services, policies or strategies.

This integrated impact assessment tool was designed to help you to consider the impact of your proposal on social, economic and environmental sustainability, and equalities and human rights. The tool draws upon the priorities set out in our Council Plan and will help us to provide inclusive and discrimination-free services. The purpose of this new tool is to ensure that the impacts of every proposal are carefully considered and balanced and that decisions are based on evidence.

Part 1 of this form should be completed as soon as you have identified a potential area for change and when you are just beginning to develop a proposal. If you are following the All About Projects Framework it should be completed before going through Gateway 3.

Part 2 of this form should be filled in once you have completed your proposal and prior to being submitted for consideration by the Executive. If you are following the All About Projects Framework it should be completed before going through Gateway 4. Your answer to questions 1.4 in the improvements section must be reported in any papers going to the Executive and the full 'Better Decision Making' tool should be attached as an annex.

Guidance to help you complete the assessment can be obtained by hovering over the relevant text or by following this link to the 'Better Decision Making' tool on Colin.

Guidance on completing this assessment is available by hovering over the text boxes.

Please complete all fields (and expand if necessary).

Introduction

Service submitting the proposal:	Strategic Planning
Name of person completing the assessment:	Anna Pawson
Job title:	Development Officer
Directorate:	Economy and Place
Date Completed:	04/12/2018
Date Approved: form to be checked by service manager	

Part 1

Section 1: What is the proposal?

1.1	Name of the service, project, programme, policy or strategy being assessed?	Rufforth with Knapton Neighbourhood Plan
1.2	What are the main aims of the proposal?	The Rufforth with Knapton Neighbourhood Plan aims to manage change in the villages and wider designated area, ensuring that future development should be sympathetic, unobtrusive and in keeping with its rural environment and surroundings. The main purpose of the report is to advise Members of the referendum result and Members are asked to formally 'make' the Rufforth with Knapton Neighbourhood Plan and bring it into full legal force as part of the Development Plan for York.
1.3	What are the key outcomes?	To formally 'make' the Rufforth with Knapton Neighbourhood Plan.

Section 2: Evidence

2.1	<p>What data / evidence is available to understand the likely impacts of the proposal? (e.g. hate crime figures, obesity levels, recycling statistics)</p> <p>The Neighbourhood Plan uses the Local Plan evidence base to support its policies.</p>
2.2	<p>What public / stakeholder consultation has been used to support this proposal?</p> <p>Previous consultation responses received as part of the Pre-Submission Consultation (7th July to 18th August 2017) and the Submission consultation (19th March to 2nd May 2018) have shaped policy formation. The Referendum result was 93% in favour of using the Neighbourhood Plan.</p>
2.3	<p>Are there any other initiatives that may produce a combined impact with this proposal? (e.g. will the same individuals / communities of identity also be impacted by a different project or policy?)</p> <p>The Neighbourhood Plan has been developed alongside an emerging City of York Local Plan. The residents, businesses and people with a land interest in the Rufforth and Knaption area will also be consulted on as part of the Local Plan process.</p>

Part 1

Section 3: Impact on One Planet principles

Please summarise any potential positive and negative impacts that may arise from your proposal on staff or residents.
This section relates to the impact of your proposal on the One Planet principles.

For 'Impact', please select from the options in the drop-down menu.
If you wish to enter multiple paragraphs in any of the boxes, hold down 'Alt' before hitting 'Enter'.

Equity and Local Economy

	Does your proposal?	Impact	What are the impacts and how do you know?
3.1	Impact positively on the business community in York?	Positive	A policy in the neighbourhood plan supports small scale commercial enterprises. In so far as planning permission is required, proposals for agricultural development and the change of use of existing buildings for employment generating development (Classes B1/B2/B8) will be supported.
3.2	Provide additional employment or training opportunities in the city?	Neutral	A policy in the neighbourhood plan supports small scale commercial enterprises. In so far as planning permission is required, proposals for agricultural development and the change of use of existing buildings for employment generating development (Classes B1/B2/B8) will be supported.
3.3	Help individuals from disadvantaged backgrounds or underrepresented groups to improve their skills?	Neutral	There are no specific policies relating to individuals from disadvantaged backgrounds.

Health & Happiness

	Does your proposal?	Impact	What are the impacts and how do you know?
3.4	Improve the physical health or emotional wellbeing of staff or residents?	Positive	The Neighbourhood Plan includes policies and community actions to protect local green space, to improve the network of footpaths and cycleways and to protect the playing fields in Rufforth the recreation ground in Knapton and the allotments in both Rufforth and Knapton.
3.5	Help reduce health inequalities?	Positive	The Neighbourhood Plan includes policies and community actions to protect local green space, to improve the network of footpaths and cycleways and to protect the playing fields in Rufforth the recreation ground in Knapton and the allotments in both Rufforth and Knapton.
3.6	Encourage residents to be more responsible for their own health?	Positive	The Neighbourhood Plan includes policies and community actions to protect local green space, to improve the network of footpaths and cycleways and to protect the playing fields in Rufforth the recreation ground in Knapton and the allotments in both Rufforth and Knapton.
3.7	Reduce crime or fear of crime?	Neutral	There are no policies which specifically relate to crime.
3.8	Help to give children and young people a good start in life?	Positive	The Neighbourhood Plan includes a policy to protect local green space which includes Rufforth playing fields and Knapton recreational field.

Culture & Community

	Does your proposal?	Impact	What are the impacts and how do you know?
3.9	Help improve community cohesion?	Positive	The production of a Neighbourhood Plan should help improve community cohesion by bringing people together with a shared goal of improving their neighbourhood.
3.10	Improve access to services for residents, especially those most in need?	Positive	The Neighbourhood Plan includes policies and community actions to improve the network of footpaths and cycleways and to protect the valued community amenities in the Parish.
3.11	Improve the cultural offerings of York?	Neutral	There is a heritage policy which seeks to protect and preserve the historic character and features of the villages.

3.12	Encourage residents to be more socially responsible?	Neutral	No specific reference.
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Zero Carbon and Sustainable Water

Does your proposal?		Impact	What are the impacts and how do you know?
3.13	Minimise the amount of energy we use, or reduce the amount of energy we will use/pay for in the future?	Positive	There is a design policy in the Neighbourhood Plan which suggests that proposals have regard to design principles and sources of alternative energy such as solar panel are sympathetically installed.
3.14	Minimise the amount of water we use or reduce the amount of water we will use/pay for in the future?	Neutral	No specific reference.
3.15	Provide opportunities to generate energy from renewable/low carbon technologies?	Positive	There is a design policy in the Neighbourhood Plan which suggests that proposals have regard to design principles and sources of alternative energy such as solar panel are sympathetically installed.

Zero Waste

Does your proposal?		Impact	What are the impacts and how do you know?
3.16	Reduce waste and the amount of money we pay to dispose of waste by maximising reuse and/or recycling of materials?	Neutral	The Neighbourhood Plan has a section on Harewood Whin which is a Waste Management Site within the Parish. The supporting text highlights that recycling operations have been transferred from Hessay to Harewood Whin.

Sustainable Transport

Does your proposal?		Impact	What are the impacts and how do you know?
3.17	Encourage the use of sustainable transport, such as walking, cycling, ultra low emission vehicles and public transport?	Mixed	The Neighbourhood Plan includes policies and community actions to improve the network of footpaths and cycleways and to support measures to reduce reliance on the motor vehicle which requires an improved availability and frequency of public transport and in particular bus services.
3.18	Help improve the quality of the air we breathe?	Mixed	The Neighbourhood Plan includes policies and community actions to improve the network of footpaths and cycleways.

Sustainable Materials

Does your proposal?		Impact	What are the impacts and how do you know?
3.19	Minimise the environmental impact of the goods and services used?	Positive	No specific reference

Local and Sustainable Food

Does your proposal?		Impact	What are the impacts and how do you know?
3.20	Maximise opportunities to support local and sustainable food initiatives?	Positive	The supporting text to Draft Green Belt highlights that agricultural land in the Parish is grade 3 or higher and should be protected. Food security may become an important issue as a result of Brexit. Allotments in Rufforth and Knapton are protected in the Community Amenities and Local Green Space policies.

Land Use and Wildlife

Does your proposal?		Impact	What are the impacts and how do you know?
3.21	Maximise opportunities to conserve or enhance the natural environment?	Positive	There is a section in the Neighbourhood Plan on Green Infrastructure and a policy which aims to protect the Parishes green spaces.

3.22	Improve the quality of the built environment?	Positive	There is a heritage policy which seek to protect and preserve historic character and features of the villages in addition the Neighbourhood Plan includes a design policy which supports new development where they bring forward high quality traditional design.
3.23	Preserve the character and setting of the historic city of York?	Positive	The supporting text in the Draft Green Belt section refers to the historic character and setting of York.
3.24	Enable residents to enjoy public spaces?	Positive	There is a section in the Neighbourhood Plan on Green Infrastructure and a policy which aims to protect the Parishes green spaces.

3.25	Additional space to comment on the impacts		

Part 1

Section 4: Impact on Equalities and Human Rights

Please summarise any potential positive and negative impacts that may arise from your proposal on staff or residents. This section relates to the impact of your proposal on **advancing equalities and human rights** and should build on the impacts you identified in the previous section.

For 'Impact', please select from the options in the drop-down menu.
If you wish to enter multiple paragraphs in any of the boxes, hold down 'Alt' before hitting 'Enter'

Equalities

Will the proposal **adversely impact** upon 'communities of identity'?
Will it **help advance equality** or **foster good relations** between people in 'communities of identity'?

	Impact	What are the impacts and how do you know?	Relevant quality of life indicators
4.1 Age	Neutral	None deemed likely	N/A
4.2 Disability	Neutral	None deemed likely	N/A
4.3 Gender	Neutral	None deemed likely	N/A
4.4 Gender Reassignment	Neutral	None deemed likely	N/A
4.5 Marriage and civil partnership	Neutral	None deemed likely	N/A
4.6 Pregnancy and maternity	Neutral	None deemed likely	N/A
4.7 Race	Neutral	None deemed likely	N/A
4.8 Religion or belief	Neutral	None deemed likely	N/A
4.9 Sexual orientation	Neutral	None deemed likely	N/A
4.10 Carer	Neutral	None deemed likely	N/A
4.11 Lowest income groups	Neutral	None deemed likely	N/A
4.12 Veterans, Armed forces community	Neutral	None deemed likely	N/A

Human Rights

Consider how a human rights approach is evident in the proposal

	neutral	What are the impacts and how do you know?
4.13 Right to education	neutral	None deemed likely
4.14 Right not to be subjected to torture, degrading treatment or punishment	neutral	None deemed likely
4.15 Right to a fair and public hearing	neutral	None deemed likely
4.16 Right to respect for private and family life, home and correspondence	neutral	None deemed likely

4.17	Freedom of expression	neutral	None deemed likely
4.18	Right not to be subject to discrimination	neutral	None deemed likely
4.19	Other Rights	neutral	None deemed likely

4.20	Additional space to comment on the impacts		



Part 1

Section 5: Developing Understanding

Based on the information you have just identified, please consider how the impacts of your proposal could be improved upon, in order to balance social, environmental, economic, and equalities concerns, and minimise any negative implications.

It is not expected that you will have all of the answers at this point, but the responses you give here should form the basis of further investigation and encourage you to make changes to your proposal. Such changes are to be reported in the final section.

Taking into consideration your responses about all of the impacts of the project in its current form, what would you consider the overall impact to be on creating a fair, healthy, sustainable and resilient city?	
5.1	Given the wide range of policy areas covered by the Neighbourhood Plan and its over all vision which responds to the issues, opportunities and challenges facing the area it is considered that the plan will have a positive impact overall on creating a fair, healthy, sustainable and resilient neighbourhood.

What could be changed to improve the impact of the proposal on the <u>One Planet principles</u>? (please consider the questions you marked either mixed or negative, as well as any additional positive impacts that may be achievable)	
5.2	No improvements considered necessary.

What could be changed to improve the impact of the proposal on <u>equalities and human rights</u>? (please consider the questions you marked either mixed or negative, as well as any additional positive impacts that may be achievable)	
5.3	No mixed or negative impacts on equality and human rights are considered likely.

Section 6: Planning for Improvement

What further evidence or consultation is needed to fully understand its impact? (e.g. consultation with specific communities of identity, additional data)	
6.1	The community has been widely consulted on the content of the Plan. No further consultation or further evidence is required. Members are being asked to formally make the plan in light of the positive referendum result.

6.2	What are the outstanding actions needed to maximise benefits or minimise negative impacts in relation to this proposal? Please include the action, the person(s) responsible and the date it will be completed (expand / insert more rows)
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Action	Person(s)	Due date

6.3	Additional space to comment on the impacts

Part 2

Section 1: Improvements

Part 2 builds on the impacts you identified in Part 1. Please detail how you have used this information to make improvements to your final proposal.

Please note that your response to question 1.4 in this section must be reported in the One Planet Council implications section of reports going to the Executive.

1.1	<p>For the areas in the 'One Planet' and 'Equalities' sections, where you were unsure of the potential impact, what have you done to clarify your understanding?</p> <p>Given the wide ranging policy areas covered in the plan and the process taken so far in preparing the plan there are inherent links and good understanding of the one planet principles and equalities.</p>
1.2	<p>What changes have you made to your proposal to increase positive impacts?</p> <p>No changes considered necessary.</p>
1.3	<p>What changes have you made to your proposal to reduce negative impacts?</p> <p>No negative impacts anticipated.</p>
1.4	<p>Taking into consideration everything you know about the proposal <u>in its revised form</u>, what would you consider the overall impact to be on creating a fair, healthy, sustainable and resilient city?</p> <p>Your response to this question must be input under the One Planet Council implications section of the Executive report. Please feel free to supplement this with any additional information gathered in the tool.</p> <p>Given the wide range of policy areas covered by the Neighbourhood Plan and its over all vision which responds to the issues, opportunities and challenges facing the neighbourhood it is considered that the plan will have a positive impact overall on creating a fair, healthy, sustainable and resilient neighbourhood.</p>

1.5	Any further comments?
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